

# The Homeschool Room Consignment Policies

When you drop off items with us, you are acknowledging that you are familiar with and accept the consignment policies.

## How To Consign Your Items:

- We gladly accept clean, gently used, educational items of all sorts, sizes, and age ranges.
- Children's clothing (size 0-16) is currently accepted in our Huntersville location and Matthews (beginning fall of 2020). Clothing needs to be cleaned & pressed. Hangers are provided.
- Items are accepted during regular store hours; no appointment is necessary.
- When dropping off your items we ask that you be prepared to wait while we briefly look through them. There is no maximum or minimum for consigning at a given time but we recommend a few boxes/items per visit to keep your potential wait time to a minimum.
- Bring in your items and fill out our small "drop slip" with your info for each group of items being left with the store. It's that easy!
- Depending on the season, it may take a day or weeks to get your items priced and placed on the sales floor.
- Electronic games and toys need to be consigned with working batteries. Board games and puzzles need to be counted, organized, and verified complete, with instructions. This needs to be done at home prior to consigning. Toys and games dropped off missing necessary pieces will be automatically donated.
- Clean is very important! To be accepted for consignment, please bring your items in "purchase ready" condition.

## Pricing Policies:

- We generally price educational items between 50%-75% of current retail depending on the condition, demand and availability.
- If consigning a particularly valuable item, please alert us so we can price it with that in mind.

## Two Consigning Options:

-Consignors will receive a percentage (50% or 40%- see below) of each item's sale price minus an automatic listing fee per item entered on their account: .35 for each item priced <\$4.99, .45 for each item priced <\$9.99, .55 for each item priced < \$14.99, .65 for each item priced under \$19.99, .75 for each item priced under \$24.99, .85 for items priced under \$29.99, etc... Items that require extra cleaning, organizing, counting, or that have more than 5 pieces to tag may incur additional listing fees.

-**"Store Credit"** consignors receive 50% of the selling price for all items sold in the store minus listing fees. A consignor's accrued credit stays on their account and never expires. Accumulated store credit cannot later be requested as a check payment, it will always remain as a store credit. However, it may be given away and transferred to another person's account.

-**"Check"** consignors receive 40% of the selling price of all items sold in the store minus listing fees. Consignor checks are available on the 15th of every month for "check" consignors whose account balance has reached \$50.00 by the last day of the previous month. Consignors are welcome to call the store on the 15th of the month or later and ask if they have a check available for pick up. Checks are available during store hours beginning on the 15th of every month until the following month when a new batch of checks are printed. Checks not picked up within this period are mailed out no later than the 1st of the following month. A \$3.00 check fee is charged to all consignors when checks are printed. Issued checks expire in 90 days. Should a consignor need to replace or reissue a lost, misplaced, or expired check, issued within the last six months, there is a bank charge of \$35 to research and stop payment on the original one. This \$35 bank fee must be collected from the consignor in advance should they request this service. Checks issued more than 6 months prior can not be researched or reissued. Consignors with an available balance on their account, but not enough for the computer

to create a check, may shop in the store and apply this accrued amount. Checks are not issued for amounts less than \$50, at any time.

### **Items Returned/Not Consigned:**

-When dropping off your items please plan to wait briefly while we look through them. We will return any obvious unsellable items to you at that time. However, a more thorough and detailed evaluation will be done when your items are actually entered later on your account.

-For educational items the "drop slip" you fill out when consigning gives you two choices for how we should handle any possible unsellable items:

(1) donate them, or

(2) have you return again after drop-off to pick up any items we may have later deemed unsellable. This must be done within 7 days of the email notification you will receive to do so. Due to the time involved with returning these items to you, please be prepared to come pick items up if you request the "return" process. **If any of the items you are dropping off are items you do not wish to make the trip to return to the store to pick up, please select "donate" on the slips you fill out.** We do not determine what is of value to you. If you select the return option we will notify you if any item we later find to be unsellable. Items not picked up within 7 days from the email notification will then be automatically donated. We cannot be responsible for each individual's email spam settings, so please make sure The Homeschool Room is added to your address book.

-Any consigned clothing later found to be unsellable due to holes, stains, or missing buttons after initially accepted, will be automatically donated.

### **Consignment Period:**

-Our consignment period for educational items is twelve months or 365 days from the day an item was added to the consignor's account. Clothing items are consigned for a period of six months. Consignors may come by the store and locate/pull any of their unsold items during the last two weeks of the consignment period. The store is unable to contact or remind individual consignors, so please monitor your consignment dates if you wish to pick up any unsold items at the completion of the term.

**-Please do not drop off any items you are not prepared to leave for the full consignment term. Items cannot be removed from inventory prematurely other than by purchase.**

-Items not sold or picked up at the end of their consignment period will automatically expire in the computer thus becoming store property and may then be donated at the store's discretion.

Please Note: Due to the high volume of sales/consignments we are unable to contact or notify each consignor as items sell or when checks are printed. However, you are welcome to call the store and check your account balance or inventory at any time!

Finally, although we do our very best to carefully monitor all merchandise, The Homeschool Room will not be held responsible or liable for any loss or damaged items left or consigned with us.

This policy may be updated or changed at the store's discretion.

Huntersville Location:  
110 N Statesville Rd. Suite 1  
Huntersville, NC 28078  
(704) 875-6000

**The Homeschool Room**  
**[www.thehomeschoolroom.net](http://www.thehomeschoolroom.net)**

Matthews Location:  
1115 Matthews Mint-Hill Rd.  
Matthews, NC 28105  
(704) 821-2662